



New Orleans Civil Service

AN EQUAL OPPORTUNITY EMPLOYER

OFFICIAL CLASS TITLE

ENTRANCE SALARY: \$34,368 PER YEAR

MANAGEMENT DEVELOPMENT ANALYST II
(CLASS CODE 0362)

FINAL DATE FOR FILING APPLICATIONS: Applications will be accepted until this announcement is withdrawn.

KIND OF WORK:

Responsible, professional analytical, technical and administrative work in one or more areas of municipal government administration; and related work as required.

MINIMUM QUALIFICATION REQUIREMENTS:

Management Development Analyst II (Original Entrance)

EITHER: A Bachelor's Degree from an accredited college or university* and one (1) year of professional administrative experience (professional experience is considered experience gained after receiving a Bachelor's Degree).

OR: A Master's or other post baccalaureate degree from an accredited college or university*.

Note: This position requires a one (1) year probationary period.

Note: *Original college diploma or official college transcript must be presented at the time of application.

Note: The Civil Service Department reserves the right to determine what experience qualifies as professional administrative experience.

(SEE REVERSE SIDE FOR ADDITIONAL INFORMATION)

KIND OF EXAMINATION:

A qualifying rating of training and experience and a written examination, weighted 100%.

The Management Development Analyst II examination is a written test designed to measure: Basic Management Principles, Decision-Making and Organizing, Interpersonal Skills, Written Communication, and Mathematics.

This is an original entrance examination.

Domicile requirements are currently waived for this examination.

THE CITY OF NEW ORLEANS IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, GENDER, AGE, PHYSICAL OR MENTAL DISABILITY, SEXUAL ORIENTATION, CREED, CULTURE, OR ANCESTRY. REQUESTS FOR ALTERNATE FORMAT OR ACCOMMODATIONS SHOULD BE DIRECTED TO DODDIE K. SMITH AT (504) 658-3516 OR TTY/VOICE AT (504) 658-2059 or 1-800-981-6652.